



## PRESIDIO COUNTY COMMISSIONERS COURT NOTICE OF REGULAR MEETING

THE PRESIDIO COUNTY COMMISSIONERS COURT WILL MEET ON  
**WEDNESDAY, DECEMBER 10<sup>TH</sup>, 2025, BEGINNING AT 10:00 A.M.**  
IN THE COUNTY JUDGE'S OFFICE, LOCATED ON THE FIRST FLOOR OF THE  
PRESIDIO COUNTY COURTHOUSE, 300 N. HIGHLAND AVE., MARFA, TEXAS.  
THE MEETING WILL ALSO BE HELD VIRTUALLY. \*

Some members of the Commissioners Court and/or Presidio County employees may participate by video-conference, pursuant to Section 551.127 of the Texas Government Code. A quorum of the Commissioners Court will be physically present at 300 N. Highland Ave., Marfa, Texas. A member of the Commissioners Court who is presiding over the meeting will also be physically present at the location listed above. The Commissioner(s) participating by video conference will be visible and audible to the public at the Judge's Office.

Participants can join the meeting using this link via computer or mobile device:

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/85074455419>

**Meeting ID: 850 7445 5419**

**Passcode: 323232**

**Join by phone dial: 346-248-7799.**

\* In the case that technology and/or virtual connectivity fails, the meeting will continue as planned. If you are unable to join the meeting virtually for any reason, or if we are unable to start and/or continue the meeting virtually due to technological or connectivity issues, you are responsible for making plans to attend the meeting at the physical location.

Questions regarding the agenda should be directed to the Presidio County Commissioners Court Support at (432) 729-4452. Presidio County Commissioners Court meeting agendas are available on the County's website at <https://www.co.presidio.tx.us/page/presidio.Commissioners.Court> and/or <https://www.co.presidio.tx.us/page/presidio.PublicNoticesCalendar>



## **Presidio County Commissioners Court**

**JOSE PORTILLO, JR.**, County Judge

DEIRDRE HISLER, Commissioner Pct. 1

FRANCISCO ORTIZ, Commissioner Pct. 3

MARGARITO HERNANDEZ, Commissioner Pct. 2

Frank "Buddy" Knight, Commissioner Pct. 4

### **Open Meeting**

#### **COUNTY JUDGE**

Call to Order, Quorum Check

*Meeting called to order at 10:02 am*

*County Judge, Jose Portillo, Jr. - Present*

*Commissioner Pct 1, Deirdre Hisler – Present*

*Commissioner Pct 2, Margarito Hernandez – Present*

*Commissioner Pct 3, Franky Ortiz – Present via zoom at 10:14 am*

*Commissioner Pct 4, Frank "Buddy" Knight – Present*

Pledge of Allegiance to the U.S. Flag.

*Judge Portillo*

Public comments.

*Robert Davis – Potholes in Sal Si Puedes*

We look forward to hearing from the citizens of Presidio County. Public Comments are limited to 5 minutes per person. The Presidio County Clerk will be responsible for keeping time and announce a one-minute remainder of time.

### **ROUTINE AGENDA ITEMS**

1. Discuss and take action to approve Budget Amendments and/or Line-Item Transfers.  
*No Line-Item Transfers*  
*Commissioner Hisler makes motion to Budget Amendments as presented.*  
*Commissioner Knight seconds motion. Motion passes 4-0.*
2. Discuss and take action to approve the Auditors Monthly Report.  
*Commissioner Hisler makes motion to approve the Auditors Monthly Report as presented. Commissioner Hernandez seconds motion. Motion passes 4-0.*
3. Discuss and take action to approve the Treasurer's List of Claims and Bills.  
*Commissioner Knight makes motion to approve the Treasurer's List of Claims and Bills as presented. Commissioner Hisler seconds motion. Motion passes 4-0.*
4. Discuss and take action to approve the Treasurer's Monthly Report.



***Commissioner Knight makes motion to approve the Treasurer's Monthly Report as presented. Commissioner Hisler seconds motion. Motion passes 4-0.***

5. Discuss and take action to approve previous Commissioners' Court Minutes.
  - a. Approve Minutes for 11.12.25 CC Regular Meeting
  - b. Approve Minutes for 11.25.25 CC Special Meeting

***Commissioner Hisler makes motion to approve Commissioners' Court Minutes for 11-12-25 and 11-25-25. Commissioner Hernandez seconds motion. Motion passes 5-0.***

### **REGULAR AGENDA**

#### **Item brought by Trey Gerfers, General Manager Presidio County Underground Water Conservation District**

6. Discussion with action to appoint Glorisel Muniz to serve on the Board of Directors of the Presidio County Underground Water Conservation District Board.  
***Commissioner Hisler makes motion to appoint Glorisel Muniz to serve on the Board of Directors of the Presidio County Underground Water Conservation District Board. Commissioner Hernandez seconds motion. Motion passes 5-0.***
7. Presentation of EDAP projects update to the Commissioners Court.  
***Presentation by Trey Gerfers.***

#### **Item brought by Jose Portillo, Presidio County Judge**

8. Discussion with action to accept the Second Amended and Restated Interlocal and Partnership Agreement by and between the Chief Elected Officials of the Borderplex Workforce Development Area and Workforce Solutions Borderplex.  
***Commissioner Hisler makes motion to accept the Second Amended and Restated Interlocal and Partnership Agreement by and between the Chief Elected Officials of the Borderplex Workforce Development Area and Workforce Solutions Borderplex. Commissioner Ortiz seconds motion. Motion passes 5-0.***
9. Discussion with action to allow the County Judge to apply for the 2026 Community Development Block Grant.  
***Commissioner Hisler makes motion to allow the County Judge to apply for the 2026 Community Development Block Grant. Commissioner Knight seconds motion. Motion passes 5-0.***
10. Discussion with action to approve request for Qualification (RFQ) documents for the procurement of an engineer for 2026 Community Development Block Grant (CDBG) grant application.  
***Commissioner Hisler makes motion to approve request for Qualification (RFQ) documents for the procurement of an engineer for 2026 Community Development***



***Block Grant (CDBG) grant application. Commissioner Knight seconds motion. Motion passes 5-0.***

11. Discussion with action to approve procurement of a Grant Administrator for a 2026 Community Development Block Grant application using the Texas Department of Agriculture Pre-Qualified Grant Administrator Process.

***Commissioner Hisler makes motion to approve procurement of a Grant Administrator for a 2026 Community Development Block Grant application using the Texas Department of Agriculture Pre-Qualified Grant Administrator Process. Commissioner Hernandez seconds motion. Motion passes 5-0.***

12. Discussion with action to approve a resolution for the 2026 Colonia Fund Texas Department of Agriculture Pre-Qualified Grant (CDBG).

***Commissioner Hisler makes motion to approve a resolution for the 2026 Colonia Fund Texas Department of Agriculture. Commissioner Hernandez seconds motion. Motion passes 5-0.***

13. Discussion with action to appoint evaluation teams for the 2026 Community Development Block Grant (CDBG) Administrator and Engineer Solicitations.

***Commissioner Hisler makes motion to appoint Commissioner Franky Ortiz, Bianca Bailon and Commissioner Hisler to the evaluation team for the 2026 Community Development Block Grant (CDBG) Administrator and Engineer Solicitations. Commissioner Knight seconds motion. Motion passes 5-0.***

**Item brought by Carina Nunez, County Judge Administrative Assistant**

14. Discussion with action to adopt a County Constitutional Court Confidentiality Policy and Agreement.

***Commissioner Knight makes motion to adopt a County Constitutional Court Confidentiality Policy and Agreement. Commissioner Hernandez seconds motion. Motion passes 5-0.***

**Item brought by Alicia Sanchez, Presidio County Auditor**

15. Discussion with action to approve grant manual for policies and procedures in accordance with 2 CFR 200. This will establish uniform administrative requirements, cost principles and audit requirements for Federal awards, and non-federal entities awards.

***Commissioner Hisler makes motion to approve grant manual for policies and procedures in accordance with 2 CFR 200. Commissioner Knight seconds motion. Motion passes 5-0.***



Item brought by Blair Park, Presidio County Attorney

16. Discussion with action to approve the Termination of Lease confirming the termination of that certain Marfa Municipal Airport Land Lease Agreement dated February 22, 2024, from the County of Presidio to James P. McMahon, which automatically terminated upon James P. McMahon's death on September 2, 2024.

***Commissioner Knight makes motion to to approve the Termination of Lease confirming the termination of that certain Marfa Municipal Airport Land Lease Agreement dated February 22, 2024, from the County of Presidio to James P. McMahon, which automatically terminated upon James P. McMahon's death on September 2, 2024. Commissioner Hernandez seconds motion. Motion passes 5-0.***

17. Discussion with action to approve the donation of a small aircraft moving tug, a ladder, and wheel chocks from the Estate of James P. McMahon to the County of Presidio.  
***Commissioner Hisler makes motion to approve the donation of a small aircraft moving tug, a ladder, and wheel chocks from the Estate of James P. McMahon to the County of Presidio. Commissioner Knight seconds motion. Motion passes 5-0. (Commissioner Ortiz left meeting at 12:20 pm).***

18. Discussion with action to approve and adopt the Minimum Standards for Fixed Base Operators (FBO).

***Tabled***

19. Discussion with action to cancel and terminate all prior Presidio County Airports Land Lease Policies (prior Presidio County Airports Land Lease Policy revised January 24th, 2024, and all prior policies approved on unknow dates)

***Tabled***

20. Discussion with action to approve and adopt the Presidio County Airports Land Lease Policy.

***Tabled***

21. Discussion with action to cancel and terminate all prior Airport Rules and Regulations (prior airport rules and regulations are estimated to have been approved around October 2000 and October 2011).

***Tabled***

22. Discussion with action to approve and adopt the Presidio County Airport Rules and Regulations.

***Tabled***

Item brought by Carolina Catano, Presidio County District/County Clerk

23. Discussion with action to approve the FY 2026 Jury Plan for Presidio County.

***Commissioner Hisler makes motion to approve the FY 2026 Jury Plan for Presidio County. Commissioner Knight seconds motion. Motion passes 4-0.***

Item brought by Florcita Zubia, Presidio County Treasurer

24. Discussion with action to approve the Employer Benefit Agreement for MASA.



***Commissioner Knight makes motion to approve the Employer Benefit Agreement for MASA. Commissioner Hernandez seconds motion. Motion passes 4-0.***

**Item brought by Nancy Arevalo, Presidio County Tax Assessor Collector**

25. Discussion with action to approve Certified payments Addendum to original Contract Agreement. Certified Payments would be integrated with Spindlemedia (Property Tax Software)

***Commissioner Hisler makes motion to approve Certified payments Addendum to original Contract Agreement. Certified Payments would be integrated with Spindlemedia (Property Tax Software). Commissioner Knight seconds motion. Motion passes 4-0.***

**COUNTY DEPARTMENT REPORTS**

26. Discussion with action to approve Presidio County Department Reports

- a. County/District Clerk's Report
- b. Capital Project Manager Report
- c. Tax Assessor Report
- d. Justice of the Peace, PCT1 Report
- e. Justice of the Peace, PCT2 Report
- f. Marfa EMS/Fire Report
- g. Presidio EMS/Fire Report
- h. Jail Report
- i. Sheriff's Office Report
- j. Emergency Management Report
- k. Airport Report

***Commissioner Hisler makes motion to approve Presidio County Department Reports with the exception of the JP2 report which according to the Treasurer is not matching and needs to be corrected. Commissioner Hernandez seconds motion. Motion passes 4-0.***

27. Administrative Update and Announcements from County Judge and Commissioners.  
***Commissioner Hisler – RE: Ruta Chispa Road was held by the Chinati Hot Springs, it was held on county roads. It was poorly run and permission was not asked for or granted.***

***Congrats to Judge Dina Marquez and Susan Hays, they are running unopposed.***

***Judge Portillo was in Houston last week. Met with Dr. Hamilton who is looking to set up a clinic in Presidio.***

28. Adjournment.

***Commissioner Knight makes motion to adjourn. Commissioner Hernandez seconds motion. Motion passes 4-0. 12:50 pm***



**I certify that the above notice of the Regular Meeting of the Commissioner's Court was posted on the front entrance of the Presidio County Courthouse Thursday, December 4<sup>th</sup>, 2025, located at 300 N Highland Street, Marfa, Texas.**

  
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**Jose Portillo Jr.**  
**Presidio County Judge**

**Notices to the Public:**

1. Presidio County Commissioners Court meetings are available to all persons regardless of disability. Reasonable accommodation and equal opportunity for effective communications will be provided upon request. If you require special assistance, please contact the County Judge's Office at (432) 729-4452 or in the County Judge's office on the first floor of the Presidio County Courthouse at least 48 hours in advance of the meetings.
2. As authorized by the Texas Government Code, the Presidio County Commissioners Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters, including but not limited to any of the matters listed above, including, but not limited to: Sections 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.0725 (Deliberations by Certain Commissioners Courts about Contracts Being Negotiated); 551.0745 (Personnel Matters Affecting a County Advisory Body); 551.076 (Deliberations Regarding Security Devices or Security Audits); and 551.087 (Deliberations Regarding Economic Development Negotiations).